

# The Bark

Lockwood Elementary

October-----2011

## **Important Dates**

October 14<sup>th</sup> - No School  
October 19<sup>th</sup>-27<sup>th</sup> Book Fair  
October 20<sup>th</sup>- Book Fair Open 6-8pm  
October 21<sup>st</sup>- Dentist-R-Us visits

October 25<sup>th</sup>- Ice Cream Social  
November 4<sup>th</sup>- PTO Fall Festival  
November 4<sup>th</sup>- Picture retake  
November 8<sup>th</sup> & 9<sup>th</sup>- Parent/Teacher Conferences

## **Office Information**

The office is open from 7:45 a.m. to 4:00 p.m. If your child will be absent or tardy, please call and leave a message on our absent line.

## **End-of-day messages**

Please do not call after 3 p.m. to change your child's schedule. We have been having a lot of parents call after 3 p.m. and we can not guarantee they will receive the message.

## **Book Fair**

Our Book Fair is going to be October 19<sup>th</sup> through October 27<sup>th</sup>. Sadly, we were not able to schedule it during conferences. Tuesday, October 20<sup>th</sup> the book fair will be open from 6 p.m. to 8 p.m in the Library. We will have an ice cream social in the gym on October 25<sup>th</sup> from 6 p.m. to 8 p.m. We will start packing up the book fair at noon on Thursday, the 27<sup>th</sup>. Please make sure to stop in and check out all the great books!



## **Halloween Parade**

On Monday October 31<sup>st</sup> we will be walking across to the stadium for our Halloween parade. We ask that all parents and visitors watch from the stands as the children walk around the track so each parent is allowed that "perfect picture". You may take individual pictures after the parade on, or around the track if you are picking your student up for the day. We ask that you sign your student out on the blue sign out sheet with your child's teacher. The office will not be able to reach your children at the stadium from the office. If it is raining, we will not have the parade.



## **Medication**

If you have medications for a child to take during the day, there is a form that needs to be filled out. Medication must be in the original container. This includes all over-the-counter and prescription medications. Children are not allowed to transport any type of medication. Example: cough drops.



### **Fall Festival**

On Friday November 4<sup>th</sup> Lockwood will be hosting our Fall Festival from 6:30 p.m. to 8:30 p.m. The cost is \$2 per person or \$5 per family.

### **Conferences**

Please make sure to schedule fall conferences with your child's teacher if you have not done so already.

### **Hallway Policy**

Due to the safety of the children and for their educational benefits, we ask that all parents please wait in the office or in our lobby for your children. Many of the student's classes have activities and specials up until 3:45 pm. If you would like to visit their classroom we are more than willing to help you make arrangements with the teacher ahead of time once you have completed a background check and have been approved.

### **Yearbooks**

Yearbook orders will be separate from picture orders. Early orders for the cost of \$9 are due by October 24<sup>th</sup>. After that date they will be \$10. Orders must be complete with payment and sent to the office by Friday December 9<sup>th</sup>. Checks are made payable to Lifetouch. **Retakes for pictures are November 4<sup>th</sup>.**

### **Custody/Court Papers**

If you have a custody or court papers about your child that relate to school in any way, please bring a copy to the office for us to keep on file.

### **B-A-R-K**

We are continuing to spend time teaching our students expectations for behavior at school with the goal of keeping students in the classroom environment. Ask your child to tell you about the BARK if they haven't talked to you about it yet.



**Be Safe**

**Appropriate Behavior**

**Responsibility**

**Kindness**