

EATON RAPIDS PUBLIC SCHOOLS
BOARD OF EDUCATION
June 22, 2011

Budget Hearing

A budget hearing of the Board of Education of Eaton Raids Public Schools of Eaton and Ingham Counties was held at the Eaton Rapids Middle School, 815 Greyhound Drive, Eaton Rapids, Michigan on June 22, 2011.

Members Present: Jeff Allison, Jon Althouse, Debbie Brinson, Theresa Platte, Brian Ross, Tom Reich and Carolyn Wyckoff

Others Present: Bill DeFrance, Collin Smith, Angie Bessette, Brenda Stohr, and Mary Jo White

The budget hearing was called to order at 6:30 p.m. by President Brinson. Collin Smith, CFO, gave a presentation on the 2011-2012 proposed budget. There were no public comments.

The hearing was adjourned at 7:00 p.m.

Regular Meeting

A regular meeting of the Board of Education of Eaton Raids Public Schools of Eaton and Ingham Counties was held at the Eaton Rapids Middle School, 815 Greyhound Drive, Eaton Rapids, Michigan on June 22, 2011.

Members Present: Jeff Allison, Jon Althouse, Debbie Brinson, Theresa Platte, Brian Ross, Tom Reich and Carolyn Wyckoff

Others Present: Bill DeFrance, Collin Smith, Angie Bessette, Brenda Stohr, and Mary Jo White

The regular meeting began at 7:00 p.m.

Audience Recognition

No one addressed the Board.

Approval of Agenda

Jon Althouse moved that the agenda be approved as presented. Member Ross seconded the motion and it was unanimously approved.

Approval of Consent Agenda

A. Approval of Minutes

June 8, 2011 – Regular meeting

B. Approval – Student Travel Requests

1. The Board approves teacher Catherine Szymanski taking a group of high school students to Austria, Germany, and Switzerland from June 19 to June 30, 2012.
2. The Board approves teacher Rebecca Ely taking a group of middle school student traveling to U.S. Space Camp, Huntsville, AL from August 27 to September 2, 2011.

This item was removed from the consent agenda for further discussion.

C. Approval – Personnel

New Hires

1. Summer Literacy Teachers – 7/12/2011 – 8/18/2011

Tammy Baker, Marcie Boles, Elizabeth Bresseur, Stephanie Brown, Robin Buysse, Amber Franz, Jodi Gilbert, Todd Hicks, Denise Kane, Therese Lake, Kylee Lonn, Christine Moore, Christine Paquet, Tamara Roush, Donna Sederlund, Jessica Smith, Susan Wilke, and Mary Williams

2. High School Summer School – 6/20/11-7/29/11

Derek Lounds, Tim Mansfield, Leslie Wetzell

Resignations

1. Jennifer Holes– Intervention Title 1 Coordinator – VFW effective 6/8/2011
2. Whitney Muncy – NW. Part-Time Music Teacher – effective 6/08/2011

Retirements

1. Leah Johnk – Health Care Aide – GIS - effective 6/30/2011
2. Annette Badgero – At Risk Aide – GIS effective 6/30/2011
3. Sandra Natusch – Bus Driver – effective 6/30/2011
4. Brenda Stohr – Assistant to the Superintendent – effective 6/30/2011
5. Jon Dennis Huston – Bus Mechanic – effective July 31, 2011

D. Regular Meeting Dates — Time and Location

The Board moves that the schedule for the 2011-2012 regular meetings of the Board of Education be established as the second and fourth Wednesdays of each month at 7:00 p.m. Both meetings will be held in the Eaton Rapids Middle School Library, 815 Greyhound Drive with the following exceptions:

1. No regular meetings in July 2011.
2. November – only one regular meeting on November 9, 2011.
3. December – only one regular meeting on December 14, 2011.

E. Approval - Financial Documents — Signatures

The Board moves that the Board President, Board Treasurer, or the Superintendent be authorized to sign financial documents for all bank accounts, safety deposit boxes and other banking arrangements maintained by the school district. Further, that all fund withdrawals from school district accounts be signed by either the Board President, Board Treasurer, or by the Superintendent.

F. Approval - Retaining of Thrun, Maatsch and Nordberg, P.C.

The Board moves that the Board of Education approve retaining the services of Thrun, Maatsch and Nordberg, P.C. for the 2011-2012 school year as the district's legal counsel.

G. Resolution - Michigan Association of School Boards Membership

The Board moves that the Eaton Rapids Public Schools renew their membership with the Michigan Association of School Boards for the 2011-2012 school year.

H. Resolution - Establishing Instructional Hours

The Board moves that for the 2011-2012 school year that the Eaton Rapids Public Schools resolve to provide pupil instruction not less than the number of hours required by Section 1284 (1) of the Revised School Code. The Board of Education and administration will comply with legislative changes impacting instruction if they become effective during the school year.

I. Appointment - Deputy Secretary

The Board's secretary and designated Chief Election Officer by State of Michigan statute, appoints Cindy Smith as deputy secretary of the Eaton Rapids Public Schools Board of Education for the purpose of administering all election matters pertaining to the District that would be conducted during the 2011-2012 school year.

J. Approval – Signing of Documents

The Board moves that Collin Smith, Chief Financial Officer, be approved to sign school district documents in the Superintendent's absence. Both the Superintendent and Chief Financial Officer are authorized to do electronic fund transfers.

K. Appointment - Person Responsible for Notice of Meetings

The Board of Education appoints the Board of Education Secretary to be responsible for seeing that the Eaton Rapids Public Schools adhere to the requirements for notification of meetings as defined in the Open Meetings Act. Furthermore, that the actual posting of the meetings be delegated to the Superintendent's administrative assistant.

L. Approval – Retaining of Yeo & Yeo, CPA

The Board of Education approves retaining the services of Yeo & Yeo, for the 2011-2012 school year as the district's auditing firm.

M. Approval –Waverly Food Service Cooperative Agreement

The Board of Education moves that the Eaton Rapids Public Schools provide food service management to Waverly Community Schools for the 2011-2012 school year.

N. Resolution - Michigan High School Athletic Association Membership

The Board moves that the Eaton Rapids Public Schools renew their membership with the Michigan High School Athletic Association for the 2011-2012 school year.

O. Establishment of Board of Education Committees

The Board of Education moves that current Board Committees remain in place until the January 2012 organizational meeting.

P. Approval - Banking Institutions — Depository

I move that the Board of Education approve the following financial institutions be depositories of the school district funds: PNC Bank, Comerica Bank of Detroit, Fifth-Third Bank, Independent Bank, SSB Bank (Stockbridge), Homestead Savings Bank, and the Michigan School District Liquid Asset Fund. Furthermore, that the investment of surplus funds must be in conformance with Board Policy 6145, Borrowing, or as otherwise specified by statute.

** The revised consent agenda was unanimously adopted.

Change in Board Officers

Due to her work schedule, Debbie Brinson is resigned as Board president.

Member Platte moved that Brian Ross serve as the Board President and Debbie Brinson serve as the Vice President. Member Wyckoff seconded the motion and it passed unanimously.

President Ross chaired the remainder of the meeting

Adoption of 2011-2012 Budget

Member Althouse moved that the Board of Education approve the 2011-2012 proposed budget as presented at the public hearing. Member Allison seconded the motion and it passed unanimously.

Approval – 2011- 2012 Property Tax Levy

Member Althouse moved that the Board of Education levy 50 percent of the authorized millage as the 2011 summer property tax levy and 50 percent of the authorized millage as the winter property tax levy within the City of Eaton Rapids as follows: 9.0 mills for operation purposes on non-homestead property and 3.5 mills for debt service on all property. Furthermore, that 100 percent of the authorized millage be levied in the remainder of the 2011 winter tax levy as follows: 18.0 mills for operation purposes on non-homestead property and 7.0 mills for debt service on all property. Furthermore, that the operation millage be reduced by an applicable Headlee millage reduction fraction. Member Allison seconded the motion and it passed unanimously.

Approval - Authorization to Borrow Funds

Member Brinson moved that the Board of Education adopt the resolution as provided by the Board's attorney that authorizes Eaton Rapids Public Schools to borrow up to \$3.0 million for school operations. Furthermore, that a copy of the complete resolution be attached and made a part of the official minutes of this meeting. Member Allison seconded the motion. After discussion, the motion passed unanimously.

Resolution - GASB 54

Member Allison moved that the Board of Education comply with all requirements of GASB 54, including reporting fund balances for the current fiscal year in accordance with the attached Resolution. Member Althouse seconded the motion. After discussion, the motion passed unanimously.

Audience Recognition

Angie Bessette addressed the Board.

The meeting was adjourned at 7:45 p.m.