

EATON RAPIDS PUBLIC SCHOOLS
BOARD OF EDUCATION
July 14, 2010 **(DRAFT MINUTES)**

A regular meeting of the Board of Education of Eaton Rapids Public Schools of Eaton and Ingham Counties was held at the Greyhound Central, 912 Greyhound Drive, Eaton Rapids, Michigan on July 14, 2010.

Members Present: Jeff Allison, Jon Althouse, Theresa Platte, Brian Ross, Gary Wichman, Carolyn Wyckoff

Members Absent: Debbie Brinson

Others Present: Bill DeFrance, Collin Smith, Laura Lezotte, Diane Binkowski, Manuela Kress, Brenda Stohr

The meeting was called to order by President Allison at 7:00 a.m.

Audience Recognition - No one addressed the Board.

Approval of Agenda

Member Wichman moved that the agenda be approved as presented. Member Platte seconded the motion and it passed unanimously.

Approval of Consent Agenda

A. Approval of Minutes

June 23, 2010 – Budget Hearing/Regular Meeting

June 30, 2010 – Special Meeting

B. Approval of Treasurer's Report – June 30, 2010

C. Regular Meeting Dates — Time and Location

The Board moves that the schedule for the 2010-2011 regular meetings of the Board of Education be established as the second and fourth Wednesdays of each month at 7:00 p.m. Both meetings will be held in the Eaton Rapids Middle School Library, 815 Greyhound Drive with the following exceptions:

1. July – only one regular meeting on July 14, 2010.
2. August – only one regular meeting on August 23, 2010.
3. November – only one regular meeting on November 10, 2010.
4. December – only one regular meeting on December 8, 2010.

D. Approval - Financial Documents — Signatures

The Board moves that the Board President, Board Treasurer, or the Superintendent be authorized to sign financial documents for all bank accounts, safety deposit boxes and other banking arrangements maintained by the school district. Further, that all fund withdrawals from school district accounts be signed by either the Board President, Board Treasurer, or by the Superintendent.

E. Approval - Retaining of Thrun Law Firm P.C.

The Board moves that the Board of Education approve retaining the services of Thrun Law Firm P.C. for the 2010-2011 school year as the district's legal counsel.

F. Resolution - Michigan Association of School Boards Membership

The Board moves that the Eaton Rapids Public Schools renew their membership with the Michigan Association of School Boards for the 2010-2011 school year.

G. Resolution - Establishing Instructional Hours

The Board moves that for the 2010-2011 school year that the Eaton Rapids Public Schools resolve to provide pupil instruction not less than the number of hours required by Section 1284 (1) of the Revised School Code. The Board of Education and administration will comply with legislative changes impacting instruction if they become effective during the school year.

H. Appointment - Deputy Secretary

The Board's secretary and designated Chief Election Officer by State of Michigan statute, appoints Brenda Stohr as deputy secretary of the Eaton Rapids Public Schools Board of Education for the purpose of administering all election matters pertaining to the District that would be conducted during the 2010-2011 school year.

I. Approval – Signing of Documents

The Board moves that Collin Smith, Chief Financial Officer, be approved to sign school district documents in the Superintendent’s absence. Both the Superintendent and Chief Financial Officer are authorized to do electronic fund transfers.

J. Appointment - Person Responsible for Notice of Meetings

The Board of Education appoints the Board of Education Secretary to be responsible for seeing that the Eaton Rapids Public Schools adhere to the requirements for notification of meetings as defined in the Open Meetings Act. Furthermore, that the actual posting of the meetings be delegated to the Superintendent’s administrative assistant.

K. Approval – Retaining of Yeo & Yeo, CPA

The Board of Education approves retaining the services of Yeo & Yeo, for the 2010-2011 school year as the district’s auditing firm.

L. Approval –Waverly Food Service Cooperative Agreement

The Board of Education moves that the Eaton Rapids Public Schools provide food service management to Waverly Community Schools for the 2010-2011 school year.

M. Resolution - Michigan High School Athletic Association Membership

The Board moves that the Eaton Rapids Public Schools renew their membership with the Michigan High School Athletic Association for the 2010-2011 school year.

The Consent Agenda was amended. Establishment of Board of Education Committees was removed to allow discussion. The amended Consent Agenda was approved.

Approval - Banking Institutions — Depository

Member Althouse moved that the Board of Education approve the following financial institutions be depositories of the school district funds: PNC Bank, Comerica Bank of Detroit, Fifth-Third Bank, Independent Bank, Eaton Federal Bank, SSB Bank (Stockbridge), Homestead Savings Bank, and the Michigan School District Liquid Asset Fund. Furthermore, that the investment of surplus funds must be in conformance with Board Policy 6145, Borrowing, or as otherwise specified by statute. Member Wyckoff seconded the motion. Discussion occurred. The motion was amended and Eaton Federal Bank was added. Roll Call Vote: Yes: Althouse, Allison, Platte, Ross, Wyckoff. Abstained: Wichman
The amended motion was approved.

Establishment of Board of Education Committees

The Board of Education moves that current committees remain in place through December 30, 2010 as presented.

Committee	Members	Day of Month	Time	Admin. Support
Personnel	Ross*, Wichman, Wyckoff	1 st Thurs	7:15 a.m.	Lezotte/Binkowski
Finance	Althouse*, Allison, Brinson	1 st Wed	6:00 p.m.	Smith/ Platts/ DeJongh
Curriculum	Wyckoff*, Althouse, Brinson	3 rd Mon	6:00 p.m.	Powers/Marus/Johnson
Marketing	Wichman*, Allison, Platte	2 nd Mon	6:00 p.m.	Beachnau/Stohr/Maurer
Policy	Platte*, Wyckoff, Ross,	2 nd Thurs	7:15 a.m.	DeFrance

Member Ross moved that the current committees remain in place through December 30, 2010. Member Althouse seconded the motion. It was decided that the Personnel Committee to meet on the first Thursday of the month and the Policy Committee to meet on the second Thursday of the month. The amended motion was passed unanimously.

Audience Recognition - None one addressed the Board.

The meeting was adjourned at 7:30 a.m.

Respectfully submitted,

Brian Ross
Secretary

